

# Game Day Security Operations Checklist

Prepared by Springfield College, Springfield, Massachusetts  
Department of Sport Management and Recreation  
"The Birthplace of Basketball"  
Contact: [mpantera@spfldcol.edu](mailto:mpantera@spfldcol.edu)

## Demographic Information:

This institution is a member of the following conference:

- |  |   |   |                                       |  |
|--|---|---|---------------------------------------|--|
| <input type="checkbox"/> America East                  | <input type="checkbox"/> Atlantic 10      | <input type="checkbox"/> Atlantic Coast | <input type="checkbox"/> Atlantic Sun | <input type="checkbox"/> Big 12          |
| <input type="checkbox"/> Big East                      | <input type="checkbox"/> Big Sky          | <input type="checkbox"/> Big South      | <input type="checkbox"/> Big Ten      | <input type="checkbox"/> Big West        |
| <input type="checkbox"/> Colonial Athletic Association | <input type="checkbox"/> Conference USA   | <input type="checkbox"/> Horizon League | <input type="checkbox"/> Ivy League   | <input type="checkbox"/> Missouri Valley |
| <input type="checkbox"/> Metro Atlantic                | <input type="checkbox"/> Mid Continent    | <input type="checkbox"/> Mid-American   | <input type="checkbox"/> Mid-Eastern  | <input type="checkbox"/> Missouri Valley |
| <input type="checkbox"/> Mountain West                 | <input type="checkbox"/> Northeast        | <input type="checkbox"/> Ohio Valley    | <input type="checkbox"/> Pac-10       | <input type="checkbox"/> Patriot League  |
| <input type="checkbox"/> Southeastern                  | <input type="checkbox"/> Southern         | <input type="checkbox"/> Southland      | <input type="checkbox"/> Southwestern | <input type="checkbox"/> Sun Belt        |
| <input type="checkbox"/> West Coast                    | <input type="checkbox"/> Western Athletic | <input type="checkbox"/> Independent    |                                       |  |

This institution has a formalized security budget of

- \$0-\$149,999    \$150,000-\$199,999    \$200,000-\$249,999    \$250,000-\$299,999    \$300,000 and over

The number of security personnel funded by this budget is

- 0-20    21-30    31-40    41-50    51-60    60 and over

The overall athletic budget of this institution is

- \$0-\$3,999,999    \$4,000,000-\$7,999,999    \$8,000,000-\$11,999,999    \$12,000,000 and over

The overall student population (including graduate students) of this institution is

- Under 4,999    5,000-9,999    10,000-19,999    20,000-24,999    25,000-34,999    35,000 and over

Average Attendance at football games

- Under 4,999    5,000-9,999    10,000-19,999    20,000-49,999    50,000-74,999    75,000 and over

Average Attendance at basketball games

- Under 2,499    2,500-7,499    7,500-9,999    10,000-12,499    12,500-14,999    15,000 and over

# Game Day Security Operations Checklist

Prepared By A Team Of Faculty & Student Researchers At Springfield College – “The Birthplace of Basketball”

**Survey Instructions:** Please read the following 38 security concepts and choose one rating according to how much emphasis your institution places on each concept. Please circle only one answer in the football and basketball columns for each concept to ensure survey validity.

**1. No emphasis**

This is not part of our game day operations

**2. Moderate emphasis**

We feature this at 50% of our athletic events

**3. Priority**

We feature this 75% of our athletic events

**4. We feature this**

This is part of our standard operating procedures

**5. No Opinion**

No Opinion

1	2	3	4	N/O		1	2	3	4	N/O
					1. Establish central command to coordinate all security responses					
					2. Venue lockdown prior to an event					
					3. Patrol of bomb-sniffing dogs on game day					
					4. Installation of jersey barriers with 100-foot security perimeter					
					5. Installation of surveillance cameras to patrol entire facility					
					6. Prohibiting of all concessions and other deliveries within 90 minutes of an event					
					7. 24-hour live security personnel on duty					
					8. Installation of ventilation systems that can block anthrax and other hazardous agents					
					9. Testing of air quality prior to event and venue lockdown					
					10. Issuing of holographic personal identification cards for all media personnel following thorough security clearance					
					11. Restriction of critical areas (fields, kitchens, loading docks, communications center) to all unauthorized personnel					
					12. Implementation of photo identification and zone passes for all employees					
					13. Creation of formal risk management plans					
					14. Use of clear refuse bags for convenient visual inspection					
					15. Implementation of pre-event training programs for all event staff					
					16. Coordination with local and state policing agencies					
					17. Preparation of formal evacuation plans					
					18. Conduction of background checks on all employees including students and seasonals					
					19. Dictating that all privatized cleaning crews are escorted by security personnel					
					20. Awareness of all potentially dangerous/explosive facilities near the venue					

1	2	3	4	N/O	21. Awareness of quantities of antidotes within the region by central command response team	1	2	3	4	N/O
1	2	3	4	N/O	22. Stockpiling of drugs to counter chemical and biological agents in small quantities for first responders on site	1	2	3	4	N/O
1	2	3	4	N/O	23. Implementation of undercover surveillance teams equipped with radio communications dispersed throughout venue	1	2	3	4	N/O
1	2	3	4	N/O	24. Frisks or hand-held wand scanning by security personnel of all entering spectators	1	2	3	4	N/O
1	2	3	4	N/O	25. Use of helicopter patrols of airspace during event	1	2	3	4	N/O
1	2	3	4	N/O	26. No fly-zones over and around venue	1	2	3	4	N/O
1	2	3	4	N/O	27. Mobil Emergency Room Vehicle on stand-by	1	2	3	4	N/O
1	2	3	4	N/O	28. No re-entry of venue for any spectator	1	2	3	4	N/O
1	2	3	4	N/O	29. Implementation of crowd observers located in all sections (1 security personnel for every 250 spectators)	1	2	3	4	N/O
1	2	3	4	N/O	30. Utilization of security patrols of parking areas	1	2	3	4	N/O
1	2	3	4	N/O	31. Implementation of equipment to detect biological, chemical and radioactive substances in a mobile van unit	1	2	3	4	N/O
1	2	3	4	N/O	32. Utilization of a portable decontamination chamber to handle threats of biological, chemical, and radioactive substances	1	2	3	4	N/O
1	2	3	4	N/O	33. Utilization of HazMat Smart Strip for the detection of nerve agents, cyanide and other chemicals	1	2	3	4	N/O
1	2	3	4	N/O	34. Implementation of periodic broadcasts detailing security practices and restricted items to spectators	1	2	3	4	N/O
1	2	3	4	N/O	35. Implementation of anti-terrorism squad located within facility	1	2	3	4	N/O
1	2	3	4	N/O	36. Banning of all backpacks and other large bags as carry-ins	1	2	3	4	N/O
1	2	3	4	N/O	37. Implementation of electronic scanning of all tickets with detailed records of season ticket holder attendance	1	2	3	4	N/O
1	2	3	4	N/O	38. Implementation of formal post event debriefing of all personnel	1	2	3	4	N/O

If there are any security measures that we have failed to list, we would be appreciative if you would share your insight with us.

**Please return your survey to:**

Springfield College  
Department of Sport Management & Recreation  
263 Alden Street  
Springfield, MA 01109

**Contact Person:**

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**Please remember to attach your business card so a copy of the results can be forwarded to your desk.**